Franklin Public Library

Board Meeting Minutes

December 14, 2023

1. Call to order by Sue Stevens, President, at 6:47 pm.
2. **Roll Call**: Members Present: Sue Stevens, Janice Cherkasky, and Robin Rosen (Absent: Rick David and Katy Hagaman)
3. **Approve Agenda**: The agenda was distributed. The agenda was proposed, seconded, and approved.
4. **Minutes:** The minutes distributed by the secretary were reviewed, seconded, and approved.
5. **New Business**: Elections
	1. November 2024: plan to discuss next month, members on ballot and process and timing for signatures.
	2. Staff appreciation: Teresa to send an email to Rick and Katy with the details for the staff appreciation compensation, cards on holiday stationery and process.
		1. Board voted to approved Teresa’s appreciation to go to Florence as she’s been filling in Teresa’s medical leave.
6. **Old Business:** Library coverage
	1. All covered. There may be one gap on the evening on 12/28.

7. **Treasurer’s Report:** Sue Stevens

 2. The Treasurer had submitted the monthly financial report to the Board prior to the meeting. The report was seconded and approved.

8. **Librarian’s Report:** Teresa to return to the library on 1/2/24.

9. **Maintenance:** Robin Rosen reported that the fountain was closed for the season, Rick Rueban typically handles the snow removal and will plan to take another look at the gutters and basement in the Spring.

10. **Public Comments:** Robin will be away in Jan and Feb. Janice will be away in Feb, March and April. Kate will be away in Jan.

11. Adjournment was proposed at 7:03 pm.

The next monthly meeting will be held on January 11, 2024.

Respectfully Submitted,

Kate Barron, Vice President